REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF EL MIRAGE EL MIRAGE CITY COUNCIL CHAMBERS 14010 N. EL MIRAGE ROAD 6:00 PM - TUESDAY, APRIL 19, 2016

Members of the El Mirage City Council will attend either in person or by telephone conference call.

Please silence all electronic communication devices (including cell phones and pagers) before the meeting is called to order. Thank you.

Note: The Common Council of the City of El Mirage, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. Section 38.431.03 including legal advice from the City Attorney.

Agenda

I. ROLL CALL

Mayor Lana Mook Councilmember Roy Delgado Councilmember Jack Palladino Councilmember David Shapera Vice Mayor Joe Ramirez Councilmember Bob Jones Councilmember Lynn Selby

II. CALL TO ORDER

Pledge of Allegiance Moment of Silence Silence Cell Phones & Pagers

III. PRESENTATION

P1. Presentation of Maricopa County Election Department's PowerPoint on a Review of the 2016 Presidential Preference Election and a Preview of the 2016 State Special Election and August Primary Election (City Clerk)

IV. PROCLAMATIONS

- P2. Proclamation declaring May 2016 as Building Safety Month (Fire Department)
- P3. Proclamation to support Power Talk 21® Day, April 21, 2016 (Police Department)

V. CALL TO THE PUBLIC

Citizens desiring to speak on a matter that IS NOT on this agenda may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the

Public, individual City Council Members may (1) respond to criticism made by those who have spoken (2) direct staff to review or respond to the matter, and/or (3) direct that the matter be put on a future agenda.

VI. CONSENT AGENDA

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

- 1. Consideration and action approving the minutes of the Regular Council Meeting held Tuesday, April 5, 2016. (City Clerk)
- 2. Consideration and action to approve the destruction of municipal documents that have reached the end of their retention period as authorized under A.R.S. §41-151.19.

VII. REGULAR AGENDA - No Items

VIII. CITY MANAGER SUMMARY OF CURRENT EVENTS

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions. Items to be discussed will include, but not be limited to, the following:

- 1. Cinco de Mayo Event
- 2. New Employees

IX. MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

X. ADJOURNMENT

Accommodations for Individuals with Disabilities - Alternative format materials, sign language interpretation, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the Office of the City Clerk, 12145 NW Grand Avenue, El Mirage, Arizona, (623) 876-2943, TDD (623)933-3258, or FAX (623) 876-4603. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.

AFFIDAVIT OF POSTING – CITY COUNCIL MEETING OF APRIL 19, 2016

I hereby certify that this agenda was posted by 5:00 p.m. on April 15, 2016 at the following locations:

1) the City of El Mirage Exterior Bulletin Board at 12145 N.W. Grand Avenue, and 2) the City of El Mirage website at www.cityofelmirage.org.

Sharon Lates Sharon Antes, City Clerk





DATE SUBMITTED: 04/13/2016 DATE ACTION REQUESTED: 04/19/2016 X REGULAR CONSENT WORK STUDY SPECIAL	TYPE OF ACTIO RESOLUTIO ORDINANCE X OTHER: Prese	N#	SUBJECT: Presentation Maricopa County Electron Department's PowerPort Review of the 2016 Proference Election and the 2016 State Special August Primary Electron	tion pint on a esidential d a Preview of Election and
	JI.		Л	
TO: Mayor and Council				
FROM: Sharon Antes, City Clerk	/			
RECOMMENDATION: N/A				
PROPOSED MOTION: N/A				
ATTACHMENTS: N/A				
ATTACHMENTS: N/A				
DISCUSSION: At the recent monthly with comprehensive statistical data an with Council.	y meeting of the Mar d important informat	icopa County Elect ion for upcoming o	tions Department, a Powe elections was presented a	erPoint presentation and is being shared
FISCAL IMPACT: N/A				
DEPARTMENT LINE ITEM ACCO	OUNT: N/A			
BALANCE IN LINE ITEM IF APPI	ROVED: N/A			
Finance Director: Robert Nilles	4/14/16 Date	Approved as the Cohert M. Ha	o form: M. Jally Ka II, City Attorney	4/14/16 Date
City Manager: Dr. Speneer A. Isom	4/14/16 Date			



AGENDA ITEM	P2.
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DATE SUBMITTED: 3/23/2016 DATE ACTION REQUESTED: 4/19/2016 □ REGULAR ☑ CONSENT	TYPE OF ACTION: □ RESOLUTION # □ ORDINANCE # □ OTHER: Proclamation	SUBJECT: Proclamation declaring May 2016 as Building Safety Month
TO: Mayor and Council	<u> </u>	
FROM: Mary Dickson, Building Office	cial, Fire, Building & Life Safety	
RECOMMENDATION: N/A		
PROPOSED MOTION: N/A		
ATTACHMENTS: Proclamation		
DISCUSSION: Proclaim May, 2016 a	s Building Safety Month in El Mirage	
FISCAL IMPACT: N/A		
DEPARTMENT LINE ITEM ACCO	UNT: NA	
BALANCE IN LINE ITEM IF APPR	OVED: N/A	
Finance Director: Robert Nilles	Approved as to Robert M. Hall	1 00
City Manager: Dr. Spencer A. Isom	4/14/16 Date	



Building Safety Month — May, 2016

WHEREAS, our City of El Mirage continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;

WHEREAS, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

WHEREAS, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play, and;

WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;

WHEREAS, "Building Codes: Driving Growth through Innovation, Resilience and Safety" the theme for Building Safety Month 2016, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Lana Mook, Mayor of the City of El Mirage, do hereby proclaim the month of May 2016 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

Lana Mook, Mayor

This 19th day of April, 2016



DATE SUBMITTED: 04/01/2016	TYPE OF ACTION:	SUBJECT: Proclama PowerTalk 21® Day,	
DATE ACTION REQUESTED: 04/19/2016	RESOLUTION #ORDINANCE #XOTHER: Proclamation		April 21, 2010.
_X_REGULAR CONSENT WORK STUDY SPECIA			
TO: Mayor and Council	VVV (Inc.)		
FROM: Terry McDonald, Police C	Chief Wy R		
RECOMMENDATION: N/A			
PROPOSED MOTION: N/A			
ATTACHMENTS: Proclamation	for PowerTalk 21® Day		
DISCUSSION: PowerTalk 21 [®] Day with kids about alcohol and the dang set expectations and consequences,	gers of underage drinking. By have	ring these intentional conversations	s, parents are able to
FISCAL IMPACT: N/A			
DEPARTMENT LINE ITEM AC	COUNT: N/A		
BALANCE IN LINE ITEM IF AF	PPROVED: N/A		
Finance Director: Particles Robert Nilles	4/14/16	broved as to form: ShertM. Sallugga ert M. Hall, City Attorney	4/14/16 Date
City Manager: Br. Spencer A. Isom	4/14/10		

Office of the Mayor City of El Mirage

PROCLAMATION POWERTALK 21® DAY

WHEREAS, the City of El Mirage recognizes the importance of parents talking with their teens about alcohol in order to reduce the risks and dangers posed to children and communities; and

WHEREAS, high school students who use alcohol or other substances are five times more likely to drop out of school or believe good grades are not important; and

WHEREAS, 27 percent of middle school students try alcohol before graduating from 8th grade, significantly increasing the risk that they will develop alcohol problems later in life; and

WHEREAS, teen alcohol use kills 4,700 people each year, more than all other illegal drugs combined; and

WHEREAS, the majority of kids say their parents are their primary influence when it comes to decisions about drinking alcohol; and

WHEREAS, *PowerTalk* 21[®] day, started by Mothers Against Drunk Driving® (MADD) in 2011, is established on April 21, 2016, to encourage parent and caregivers to embrace their important role in influencing America's youth and their decisions about drinking alcohol; and

WHEREAS, to equip parents to talk with their teens about alcohol, MADD Arizona on April 21st will host Power of Parents ® workshops to give parents the tools to effectively talk with their children about alcohol to protect them and

WHEREAS, the City of El Mirage urges all citizens to join in the local and national efforts to raise awareness of the importance of parents and teens talking together about alcohol in order to reduce the risks and dangers posed to teens and communities;

NOW, THEREFORE, the City of El Mirage proclaims April 21, 2016 to be PowerTalk 21[®] Day.

IN WITNESS THEREOF, I, Mayor Lana Mook, have hereunto set my hand and cause the Seal of the City of El Mirage to be affixed this 19th day of April, 2016.

Lana	Mook.	Mayor		
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DATE SUBMITTED: 04/12/2016 DATE ACTION REQUESTED: 04/19/2016 □ REGULAR ⋈ CONSENT	□ RESOLUTION □ ORDINANCE □ OTHER:	N#	SUBJECT: Consideration and action to approve minutes of the Work Session and Regular Council Meeting held Tuesday, April 5, 2016.
TO: Mayor and Council			
FROM: Sharon Antes, City Clerk	Y		
RECOMMENDATION: Approve mi		5, 2016 Work Session a	nd Regular Council meeting.
PROPOSED MOTION: I move to ap Meeting as presented.	prove the minutes of	f the April 5, 2016 Work	Session and Regular Council
ATTACHMENTS: Draft Minutes			
DISCUSSION: Draft minutes are attack	ched for Council's re	eview and approval.	
FISCAL IMPACT: N/A		·	
DEPARTMENT LINE ITEM ACCO	UNT: N/A		
BALANCE IN LINE ITEM IF APPR	ROVED: N/A		
Finance Director: Robert Nilles	4/14/16 Date	Approved as to For Robert M. Hall	rm: Hallusia 4/14/16 Date
City Manager: Dr. Spencer A. Isom	<u>4/14/16</u> Date		

WORK SESSION OF THE COMMON COUNCIL OF THE CITY OF EL MIRAGE EL MIRAGE CITY COUNCIL CHAMBERS 14010 N. EL MIRAGE ROAD 5:30 PM - TUESDAY, APRIL 5, 2016

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Joe Ramirez, Councilmember Bob Jones, Councilmember Jack Palladino, Councilmember Lynn Selby, Councilmember David Shapera. Councilmember Roy Delgado arrived at 5:45 p.m.

II. CALL TO ORDER

Work Session was called to order at 5:30 p.m. Pledge of Allegiance
Moment of Silence

III. WORK SESSION

W1. Presentation of FY 2016-17 budget framework. (Finance)

Finance Director Robert Nilles presented the budget framework and revenue projections to Council. The framework includes the budget philosophy, budget roles, budget process and the City Manager's thoughts.

Mr. Nilles commented that the budget philosophy is simple but not easy. The process of balancing a budget is simple; revenues need to equal expenses and if expenses exceed revenues, then revenues need to be raised and/or expenses cut. These decisions are difficult because they are emotional, sometimes controversial, and can be politically unpopular. Policy makers need to consider three key questions when making these difficult budget decisions; 1) Are City services being provided in the most efficient, cost-effective manner possible, 2) Are customers (resident or business partner) will to pay for City services, and 3) is the amount competitive with comparable cities/towns to attract growth, or minimally, not deter growth.

To date in the budget process, departments have submitted their respective budget requests, individual departments have met with the City Manager, and revenue projections have been firmed up.

Thoughts noted from the City Manager are this year's budget is flat with revenues increasing minimally, construction projects continuing on schedule, historical projects under construction, housing values growing significantly and the business community beginning to take note of the changes. This budget will focus on "Continuing a Logical and Organized Approach to Governance and Development" building on previous year's emphasis on leadership, excellence in public service, working together, promoting incremental growth, creating stability, meeting expectations responsibly, and providing service delivery efficiencies.

Revenues including taxes, licenses and permits, intergovernmental income, grant funding, charges for services, fines and forfeitures, and miscellaneous will be 85% of the fund sources. Total revenues are projected to be \$48,598,500. He presented graphs for the City sales tax, franchise fees, primary property tax, state shared revenues, licenses and permits, charges for services, fines and forfeitures, transfers and miscellaneous; and he reported there will be no new fees!

The next steps will be to draft the Tentative Budget and provide to Council on or before April 22nd, a Council Workshop with staff will be held on May 2 and 3, and the Tentative Budget will go before Council on May 17th for approval. Following Tentative Budget approval, a Public Hearing for Property Taxes will be held and the Final Budget will be presented for adoption on June 7th, and the Property Tax adoption is scheduled for June 21st.

Dr. Isom commented this process is familiar to both Council and staff and he wants the public to understand how important the Council's goal-setting process is to the City. Council holds a goal setting session every two years to discuss goals and projects and the result of the sessions has reversed the culture of staff-driven projects to Council directed. Dr. Isom commended Council and staff for adhering to this concept, focusing on needed costs to move the organization forward, and methods to best serve the community. Stability, staying focused, and accomplishing projects that have been identified in a timely fashion shows things are going well.

IV. ADJOURNMENT - Work Session was adjourned at 6:00 p.m.

REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF EL MIRAGE
EL MIRAGE CITY COUNCIL CHAMBERS
14010 N. EL MIRAGE ROAD
6:00 PM - TUESDAY, APRIL 5, 2016

Minutes

I. ROLL CALL

Present: Mayor Lana Mook, Vice Mayor Joe Ramirez, Councilmember Roy Delgado, Councilmember Bob Jones, Councilmember Jack Palladino, Councilmember Lynn Selby, Councilmember David Shapera

II. CALL TO ORDER

Meeting Called To Order at 6:04 p.m. Pledge of Allegiance Moment of Silence

IV. PROCLAMATION

P1. Proclamation in support of "Start by Believing Day" on April 6, 2016 to promote awareness and education for victims of domestic violence (Police Department)

Assistant Police Chief Laura Liuzzo reported the El Mirage Victims' Assistance Unit works closely with victims in the community to insure they are supported during the investigative process. In 2014 the City of El Mirage joined other agencies in making Arizona the first state to implement the "Start by Believing Day" national public campaign focused on the public response to sexual assault. The goal is to allow victims an opportunity for justice and healing by including the reactions of friends, family, first responders and community. Chief Liuzzo requested support from the Council to proclaim April 6, 2016 as "Start by Believing Day."

Mayor Mook stated "Now, therefore, I, Lana Mook, Mayor of the City of El Mirage, Arizona do hereby proclaim April 6, 2016 to be "Start by Believing Day" in El Mirage and encourage all our citizens to support the victims of sexual assault by taking the first step and start by believing."

V. CALL TO THE PUBLIC

Citizens desiring to speak on a matter that IS NOT on this agenda may do so at this time. Comments shall be limited to three (3) minutes per person and shall be addressed to the City Council as a whole. At the conclusion of the Call to the Public, individual City Council Members may (1) respond to criticism made by those who have spoken (2) direct staff to review or respond to the matter, and/or (3) direct that the matter be put on a future agenda.

El Mirage Resident Laurie Carnal stated she had a "public service message" for Council regarding individuals at the public meetings who have hearing deficits as she does. She spelled out four requests of Council members to assist hearing impaired audience members attending Council meetings; 1) use the microphones provided and do not lean back in the chair when speaking, 2) do not turn and face the Mayor directly when speaking, 3) do not sit with hands in front of your face when speaking, and 4) speak slowly and clearly at a conversational speed. She reminded Councilors that many people with hearing loss, even those with hearing aids, use lip reading to understand. The voting public will appreciate being able to hear their elected officials.

Mayor Mook stated she has no problem being told during a meeting that Councilors cannot be heard and encouraged Mrs. Carnal and others to let the Council know when there is difficulty hearing.

VI. CONSENT AGENDA

All items listed under the Consent Agenda will be voted on with one motion. If discussion is desired regarding any Consent Agenda Item, that item will be removed from the Consent Agenda and voted on separately.

1. Consideration and action approving the minutes of the Regular Council Meeting held Tuesday, March 15, 2016. (City Clerk)

2. Consideration and action to approve Resolution R16-04-13 accepting a grant award in the amount of \$16,000 from the Arizona Department of Homeland Security for Police TLO equipment. (Administration)

Vice Mayor Ramirez moved to approve all items listed on the Consent Agenda as presented; seconded by Councilor Palladino. Motion carried unanimously (7/0).

VII. REGULAR AGENDA

A. Consideration and action to approve Resolution R16-04-12 authorizing the Mayor and City Manager to execute an addendum to the 2009 Surprise IGA assessing the City of Surprise directly for the value of recharge water related to the Original Townsite (OTS); approval is contingent upon the City of Surprise executing the addendum. (Finance)

Finance Director Robert Nilles explained the same addendum being proposed tonight is also simultaneously on the City of Surprise agenda for consideration. He explained the 2009 agreement is for water service to the City of Surprise Original Townsite. The City of El Mirage contracted Red Oak to perform a study to determine lost water costs related to sewer charges in the City of Surprise. Based on the study, an amount was determined and the City of Surprise at that time declined to pay the fee directly; they instead directed the City of El Mirage to charge the Surprise customers directly. The City of Surprise has now decided they will pay the fees directly, on a quarterly basis, rather than have the citizens pay directly. Staff recommends agreement as soon as the City of Surprise has adopted the addendum. Once adopted, the fees will be dropped from the customer's bills in the Original Townsite.

Mayor Mook asked how much it would save the average user in the Surprise Original Townsite and Mr. Nilles replied that the amount would depend on whether the customer is residential or commercial. Residential customers will save approximately \$9.00/month or approximately \$100/year and commercial customers will save approximately \$51.00 per month.

Councilor Jones asked how much revenue would be expected from this change and Mr. Nilles explained there would not be an increase since this was a change in source rather than an increase in revenue. The City of Surprise will pay \$362,000 per year rather than the residential customers being individually charged.

Councilor Shapera asked whether 5-year-old estimates or actual figures were being used since the new meters have been installed to which Mr. Nilles explained the figures are based on a winter quarter average which is the same methodology used for City of El Mirage customers and the results the Red Oak Study.

Vice Mayor Ramirez asked if the City of Surprise is still receiving credit for the recharge value since citizens of both cities have started being charged. Mr. Nilles reported that the City of Surprise has received the credits for water recharge since the water credit system went into place in the 80's or 90's. However, the City of El Mirage did a study and approached the City of Surprise in 2010/11 to begin the repayment process moving forward so the City of El Mirage did not have to pay CAP or another organization to recharge water for service provided to the City of Surprise.

Councilor Delgado stated he has seen a number of invoices from residents in Old Town Surprise that were being charged \$20 for sewer and asked what would be the real savings to residents. Mr. Nilles reported the average savings to residents would be \$9.00 but if residents have large families or large water use, their bill may be higher. The charge is based on the rate per 1,000 gallons, same as for City of El Mirage residents, and is relative to actual usage during the winter quarter usage.

Vice Mayor Ramirez moved to approve Resolution R16-04-12 authorizing the Mayor and City Manager to execute an addendum to the 2009 Surprise IGA assessing the City of Surprise directly for the value of recharge water related to the Original Townsite (OTS); approval is contingent upon the City of Surprise executing the addendum; seconded by Councilor Jones. Motion carried unanimously (7/0).

VIII. CITY MANAGER SUMMARY OF CURRENT EVENTS

The City Council may not act upon any matter in the City Manager's summary but may have general comment or questions. Items to be discussed will include, but not be limited to, the following:

- 1. Cinco de Mayo Event Public Relations Manager Amber Wakeman reported the 2016 Cinco de Mayo Fiesta will be held on Friday, April 29th from 6:00 p.m. to 10:00 p.m. at Gentry Park on El Mirage Road. Musical guests include Marysol Ortiz, Ballet Folklorico, Esperanza and Powerdrive and there will be a Kid's Zone featuring FREE pony rides. The Beer Garden will provide \$2.00 Beers and \$3.00 Margaritas. Admission is free!
- 2. Dr. Isom explained the El Mirage Road closure from Cactus south to Peoria for April and May stating the nature of the closing is related to utility scheduling challenges with APS. He further advised there were some miscommunications and misunderstandings with the Dysart Unified School District relative to prior notification. The school district's main concern was adequate notification to the parents and safety of the children. Dr. Isom met with the Dysart Unified School District Superintendent and staff to assure them the City was taking all measures to address their issues; Assistant City Engineer Chris Hauser was appointed the direct City contact with the school district to contact on any concerns. Additional police presence was provided on the first Monday of the closure and additional signage was put up along 127th Avenue. Communication was restored and the safety of the children is a mutual high priority of the City as well as the school district.

IX. MAYOR'S COMMENTS and COUNCIL SUMMARY OF CURRENT EVENTS

The Mayor and City Council may not discuss or act upon any matter in the summary unless the specific matter is properly noticed for legal action.

Vice Mayor Ramirez noted that as temporarily inconvenient as the El Mirage Road closure may be, he has received very positive comments from residents who are excited about the progress and looking forward to the final restoration.

Mayor Mook stated she is very happy and excited about the project underway and positive results forthcoming.

X. ADJOURNMENT

Meeting was adjourned at 6:30 p.m.	
ATTEST:	Lana Mook, Mayor
Sharon Antes, City Clerk	
I hereby certify the aforementioned minutes are a true Council Workshop Session and Regular Session held	The second secon
present.	
Sharon Antes, City Clerk	



DATE SUBMITTED: March 22, 2016 DATE ACTION REQUESTED: April 19, 2016 REGULAR X CONSENT	TYPE OF ACTION: RESOLUTION #ORDINANCE #X_OTHER: Destruction of Records	SUBJECT: Consideration and action to approve the destruction of municipal documents that have reached the end of their retention period as authorized under A.R.S. §41-151.19.
TO: Mayor and Council FROM: Sharon Antes, City Clerk)	
RECOMMENDATION: Approve ma	aintenance of Records Management as se	et by the State of Arizona.
PROPOSED MOTION: I move to ap 151.19.	prove the destruction of municipal docu	ments as authorized under A.R.S. §41-
destruction of those records not meant t		d retention schedules for public records and on of public records pursuant to the laws of anent records in the Clerk's Office and
FISCAL IMPACT: \$50 (estimated)		
DEPARTMENT LINE ITEM ACCO	DUNT: 10-490-313	
BALANCE IN LINE ITEM IF APPR	ROVED: \$1,786	
Finance Director: The Control of th	Approved as to Robert M. Hall	o form: A 14/14/16 Date
City Manager:	4/14/16 Date	



ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS

A DIVISION OF THE ARIZONA SECRETARY OF STATE



Joan Clark, State Librarian & Director

ARCHIVES AND RECORDS MANAGEMENT

Page 1 of 2

As authorized under ARS §41-151.19, ... A report of records destruction that includes a list of all records disposed of shall be filed at least annually CERTIFICATE OF RECORDS DESTRUCTION

Failure to comply with these procedures is a violation of ARS §41-151.19.

with the state library on a form prescribed by the state library.

Public Body City of El Mirage Division Administration

		Date:				Signature: E-Mail:
	-2943	623-876-2943			lerk	Sharon Antes City Clerk
		Phone:	rint):	ignee (type or p	Title: Records Officer or Designee (type or print):	Name (type or print): Title: R
1 File	Paper	4.11.2007	4.11.2005	6	GS 1005	Alliance Fire Protection Co./Calibrations/Insurance Certs.
1 File	Paper	11.6.2010	9.30.2006		000-12-65	Candidate Packet - Adam Super
1 File	Paper	12.10.2010	11.4.2006	,	000-12-65	Candidate Packet - Michele Kern
1 File	Paper	11.5.2003	11.6.2000	6	GS 1005	Walgreen's Pharmacy - Economic Incentive Agreement
1 File	Paper	1.22.2009	1.22.2009	6	GS 1005	Sabino Electric/Generator Purchase/CH and Alto Well
1 File	Paper	12.31.2012 Paper	1.1.2012	5c	000-11-82	Special Event Liquor Licenses
1 File	Paper	1.10.2008	1.11.2007	6	GS 1005	Kay Consulting Fire Code Plan Review
1 File		12.15.2009 Paper	12.28.01	6	GS 1005	City of Surprise IGA/Dysart/Waddelll Road Intersection Des
1 File	Paper		11.12.2006 9.11.2009	_	000-12-65	Candidate Packet - Waterman
1 File	Paper	9.22.2010	5.26.2010	_	000-12-65	Candidate Packet - Flysin
1 File	Paper	1.26.2007	12.6.2006	9	GS 1005	Spillman Technologies Inc./Equipment Purchase
Format: # of Files, Boxes, Paper, Digital, Microfilm # File Size	Format: Paper, Digital, Microfilm	Records End Date	Records Start Records End Date Date	Item#	Schedule Number or Date	Record Series Title as Stated on Approved Schedule

RECORDS MANAGEMENT CENTER

santes@cityofelmirage.org

19-Apr-16

1919 West Jefferson Street • Phoenix, Arizona 85009 • Home Page: http://www.azlibrary.gov/records

Phone: (602) 926-3815 • FAX: (602) 256-2838 • E-Mail: records@azlibrary.gov

Revised 08/2013

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ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS

A DIVISION OF THE ARIZONA SECRETARY OF STATE

Joan Clark, State Librarian & Director



ARCHIVES AND RECORDS MANAGEMENT

Page <u>2</u> of <u>2</u>

CERTIFICATE OF RECORDS DESTRUCTION

with the state library on a form prescribed by the state library. As authorized under ARS §41-151.19, ... A report of records destruction that includes a list of all records disposed of shall be filed at least annually

Failure to comply with these procedures is a violation of ARS §41-151.19.

Public Body	City of El Mirage		Division	Admi	ministration			
Department	City Clerk		Office/Unit	Jnit				
Record	Record Series Title as Stated on Approved Schedule	8	Schedule Number or Date	Item#	Records Start Date	Records End Date	Format: Paper, Digital, Microfilm	Format: # of Files, Boxes, Paper, Digital, Reels; Electronic Microfilm File Size
CH2M Hill - Release of Funds	elease of Funds	G	GS 1005	9	12.20.2001	12.20.2001	Paper	1 File
AED Project 20	AED Project 2005 Lifepak 500	G	GS 1005	6	12.8.2005	1.6.2006	Paper	1 File
Pacific Environ	Pacific Environmental Resources Group/Inspection Svcs.		GS 1005	6	2.12.2008	11.30.2008 Paper	Paper	1 File
National Youth	National Youth Sports Foundation	O	GS 1005	6		12.31.2009	Paper	1 File
Piper Jaffray &	Piper Jaffray & Co./Financial Advisory Svcs. Agrmt.	G	GS 1005	6	3.1.2005	3.1.2010	Paper	1 File
Name (type or print):	ıt):	Title: Recor	Title: Records Officer or Designee (type or print):	ignee (type or	print):	Phone:		
Sharon Antes		City Clerk	*			623-876-2943	-2943	
Signature:		E-Mail:				Date:		
		santes@c	santes@citvofelmirage.org	rg		19-Apr-16	16	

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